

MGWA MINUTES

Minnesota Ground Water Association
Board Meeting Minutes
Regular monthly meeting

Meeting Date: Tuesday, November 19, 2019

Attendance:

Kate Pound, President; Julia Steenberg, President-Elect; Vanessa Baratta, Treasurer; Andrew Retzler, Secretary; Sean Hunt, Management; Jeanette Leete, Management.

Agenda:

- Approved with addition of Board training.

Past Minutes:

- Approved.

Reports:

Treasurer:

- Baratta shared the Treasury Report with the Board – total income is \$107,793.53, net income is \$31,659.87, and total assets is \$115,771.78 for the period of January 1, 2019 to November 19, 2019. The Fall Conference financial details are still in flux.

Newsletter:

- Members of the Newsletter Team are not in attendance.
- Hunt has questions about the rollout of the new Newsletter format and how that might be implemented in regards to email notices to membership. The Board discussed these questions and decided they would like the Newsletter Team to draft an implementation plan and hold a separate meeting with Hunt to go over details. Pound will notify the Newsletter Team of this via email.

Management (WRI):

- The Management Team is wrapping up post-Fall Conference items and processing incoming membership dues.
- Leete filed the MGWAF taxes.
- Hunt asked about 2020 officer elections. Retzler will request a short bio and picture from the Secretary candidate and Steenberg will request the same from the President-Elect candidate. Retzler and Steenberg will forward these items to Hunt and the Newsletter Team. Hunt plans to have the election survey open during December and would like the bios by early December at the latest.

MGWA Foundation:

- MGWAF meets in December. Considine will have further updates at our next meeting.
- Considine will remind the MGWAF Board that Pound will be coming on in January as the new MGWA Liaison.
- Stephanie Souter has been working with Hunt to provide updated details on the student scholarship. Hunt has posted new information to the website and will notify membership via email.
- Pound has been helping Souter curate an updated email list of geo-related academics in Minnesota. Pound plans to have a finalized list for Hunt by Thanksgiving. Afterwards, Hunt will send notices out regarding the student scholarship to those on the list.
- Pound obtained scholarship information from the St. Cloud Financial Office that she will relay to the MGWAF Board.
- The Board discussed details regarding an updated MGWAF funding proposal form drafted by the Education Committee. It is unclear if this draft has been reviewed by MGWAF or if it is truly necessary for the Education Committee to function. Leete reminded the Board that any major changes to funding forms may affect what is currently reported to the IRS. The Board agrees that, instead, the Education Committee could request a small amount of funds annually from MGWAF for smaller education- and outreach-related projects that they could review and award at their discretion. Considine plans to attend the next Education Committee meeting and will relay this info.

Social Coordinator:

MGWA MINUTES

- No updates.

White Paper Committee:

- No updates.

Education Committee:

- Steenberg reported that the Field Trip Subcommittee met with the Education Committee to discuss current ideas.

Other Business:

Operations Manual:

- Considine will send out a Doodle poll to the Board to meet and review the Operations Manual.

Fall Conference:

- Hunt shared with the Board the compiled results of the conference evaluations. The Board discussed these comments. The Fall Conference was very successful and overall attendees were pleased.
- Pound will contact speakers to obtain their permission to post their slides on the conference website and relay this to Hunt.

Board Training:

- Considine recently learned there are Board training sessions put on by non-profit organizations in Minneapolis and suggests that MGWA and MGWAF collectively attend one of these sessions in 2020. One such session is listed as costing \$75/person. Considine will send out further details to the Board via email and the matter will be discussed further at the December meeting.

Web Presence and Security:

- Pound asked if there were any updates regarding the web security updates. Hunt said Olmanson has been currently tied up with work on the new Newsletter format and still needs to discuss the matter with him further. Hunt said they will need time to fully consider the repercussions of some of the requested changes before fully implementing.

North-Central GSA:

- Discussion regarding this topic will be tabled until the December meeting.

Meeting Adjourned: 1:03 PM.

Action Items:

- Pound will email the Newsletter Team about drafting an implementation plan for the new Newsletter format and to possibly hold a separate meeting with select Board members and Hunt to go over details.
- Retzler will request a short bio and picture from the Secretary candidate and forward to Hunt and the Newsletter Team.
- Steenberg will request a short bio and picture from the President-Elect candidate and forward to Hunt and the Newsletter Team.
- Hunt will set-up the 2020 officer election survey in early-mid December.
- Considine will remind the MGWAF Board that Pound will be coming on in January as the new MGWA Liaison.
- Hunt will email membership about the updated student scholarship information.
- Pound will send a finalized academia email list to Hunt by Thanksgiving.
- Upon receiving the academia email list from Pound, Hunt will send notices out regarding the student scholarship to those on the list.
- Pound obtained scholarship information from the St. Cloud Financial Office that she will relay to the MGWAF Board.
- Considine will attend the next Education Committee meeting and share the Board's idea that they request a small amount of funds from MGWAF annually to award to education- and outreach-related projects at their discretion.
- Considine will send out a Doodle poll to the Board to meet and review the Operations Manual.

MGWA MINUTES

- Pound will contact speakers to obtain their permission to post their slides on the conference website and relay this to Hunt.
- Considine will email further details about Board training sessions to the Board and the matter will be discussed further at the December meeting.
- Hunt and Olmanson need to meet and discuss the details pertaining to proposed website changes to address security concerns.
- The North-Central GSA meeting will be discussed at the December meeting.

Next Meeting:

Tuesday, December 17, 2019, 11:30am-1:00pm at Fresh Grounds Café, 1362 West 7th Street, St. Paul, MN